Agency Records Disposition Schedule



Department: Department of Health and Senior Services

Section: Section for Women's Health

Division: Division of Community and Public Health

Sub-Section: Show Me Healthy Women

TITLE: Show Me Healthy Women (SMHW) Client Records

CUTOFF: End of calendar year of final service

RETENTION: Years: 10 Months: 0 Days: 0

DESCRIPTION: Records of clients enrolled in the SMHW program for breast and cervical

cancer screenings, diagnostic tests, follow-ups, and reimbursements of services rendered. Records include, but are not limited to, client medical records, test results, diagnoses, treatments, and billing information.

Records created and maintained per 19 CSR 30-20.094.

NOTES:

DISPOSITION ACTION: HIPAA-Compliant Destruction

SERIES STATUS: Approved **SERIES: 24501 APPROVAL DATE:** 11/15/2016